

**ADMINISTRATIVE - INTERNAL USE ONLY**

FBIS-1448/85

19 JUN 1985

MEMORANDUM FOR: Deputy Director for Science and Technology

FROM:

[redacted]  
Director, Foreign Broadcast Information Service

SUBJECT: Recommendation for Quality Step Increase -

1. It is recommended that [redacted] be awarded a Quality Step Increase from GS-12 Step 4 to Step 5 for his leading role in designing, coordinating and installing a remote antenna site using microwave communications at the FBIS Bureau in Mbabane, Swaziland during the first quarter of 1985. He has not previously received a QSI.

2. From its inception, FBIS Swaziland Bureau has suffered from poor reception of certain target country transmitters, particularly South African television, owing to its valley location. Once the decision was reached to establish a remote hilltop site, it was due primarily to [redacted] expertise and determination in surveying reception conditions, coordinating with local government officials and private contractors, designing the site, overseeing its completion and installing appropriate remoting and microwave equipment in the face of inclement weather and local work ethic that the project was successfully completed in a timely fashion.

3. [redacted] has demonstrated fine supervisory and technical skills, along with good judgment and initiative. His strong performance and dedication, as evidenced by his many hours of unclaimed overtime in seeing the project to fruition, merits recognition in the form of a Quality Step Increase.

[redacted]

APPROVED:

\_\_\_\_\_  
Deputy Director for Science and Technology\_\_\_\_\_  
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